

St. Mark's Vestry Minutes

September 8, 2026

7:30 PM

Attendance: Dwight Anstaett, Edward Atkins, David Boop, Michael Bowman, Kevin Fix, Norm Jones, George Knight, Bill Lange, MaryJane Plote, Jody Porreca, Bill Silliman, Melanie Tepley, Dan Verilli, John Wilson, Park Zimpher, Vicki Zust

Guest: Derrick Fetz

Digital Attendance: Bonnie Thompson

Not Present: Nicole Moon- Koharik, Alex Reed

Welcome and Opening Prayer: Vicki Zust 7:29 PM

Call to Order: Kevin Fix 7:29PM

1. **Approval of Previous Meeting Minutes:** Minutes approved with the correction of a name spelling.
2. **Reports:** The usual reports of the rector and the wardens were not given due to the special presentation by Derrick Fetz
 - i. **Treasurer's Report: George**
 - a. George went over the report. We are doing well in contributions. There are no concerns from a balance sheet perspective.
 - b. The first payment has been made to Progressive Roofing
 - c. Kevin had a question about pulling money from the endowment fund. We move a percentage into the operating budget. The endowment trustees must approve it.
 - d. Motion to approve the Treasurer's report. Approved
3. **Discussion Items**
 - i. **HVAC Replacement & Bell Tower Update**
 - a. Bell tower project is finished and paid for. (It did not leak during the recent heavy rains.)
 - b. The H Vac system passed the preliminary city inspection and will be up for state approval.
 - c. The work is starting on the roof over the education building this week. There is currently a leak in the choir room, but since the roof replacement will be starting this week, no attempt is being made to patch it. It will take ten to fifteen days to finish the work.
 - d. There will be a one month pause before planning begins on the 2nd tier projects.
 - ii. **Fall and Winter Signups**

Thank you for signing up.
 - iii. **Lexi Blouin Discernment Report**

- a. The discernment committee feel that she has a call to the priesthood. She has many gifts. She does have some work to do on setting boundaries which she is working on.

iv. MMR with the Rev. Derrick Fetz

- a. Mutual Minister Review.
- b. Derrick took the Vestry through this process. Notes were taken by MaryJane.
- c. There were a series of questions to discuss, strengths and ways to improve the Vestry, the Wardens and the Rector. It is an assessment of the present and goal setting for the future.
- d. Derrick will send us a summary of the discussion.

- 4. Open Discussion – Parking Lot Issues:** There was no discussion.
- 5. Blessing and Adjourn:** Led by Derrick Fetz
- 6. Meeting Adjourned:** 9:28

Mutual Ministry Review Report - St. Mark's, Upper Arlington

Date: September 8, 2026

Location: St. Mark's, Upper Arlington

Participants: The Rev. Vicki Zust, Rector, Wardens, Vestry

Facilitator: The Rev. Derrick Fetz

Areas of Strength (2-3)

Vestry:

- The visibility and engagement of the Vestry in parish life and their role in planning and organizing events encourage participation and relationship.
- The welcoming of newcomers and hospitality in general are priorities.
- Solid financial stewardship is exercised

Wardens:

- The Wardens are active, accessible and approachable.
- They address problems in a timely and appropriately professional manner in accordance with settled policies.
- They report back to the Vestry clearly and effectively.

Rector:

- The Rector continues to exercise seasoned and strategic leadership that has led to growth and visibility in the wider community.
- She exhibits humility, integrity and trustworthiness allowing her to be accessible to people of all ages.
- Her planning and implementation of projects, plans and events are exemplary.

Recommendations for Change to Promote Greater Effectiveness (1-2)

Vestry:

- To continue the focus on congregational vitality, the Vestry needs to increase its attention on long-term strategic planning.
- To continue newcomer retention, the Vestry needs to devote more attention to intentionally integrating newcomers into parish life and broaden who is invited into ministries.

Wardens:

- To prevent burnout and maintain healthy boundaries, the Wardens will need to be mindful of self care.

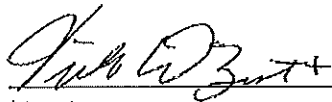
- To increase a shared approach to property stewardship, the buildings and grounds committee should be reinvigorated.

Rector:

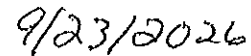
- To prevent burnout and to maintain healthy boundaries, the Rector needs to be aware of self care and to delegate more.
- To continue the focus on congregational vitality, the Rector needs to focus more intentionally on long-term planning and goals.

Areas of Focus for Mutual Ministry in the Next 1-2 Years (1-2)

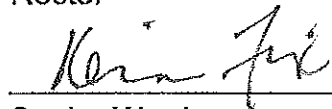
- Create a long-term strategic plan to fully become a program-sized parish. The plan will include a process to get input from the congregation and will include all areas of parish life such as pastoral care, communication, and music program. A resource analysis will be part of this process.
- Increase evangelism efforts to accompany community engagement in order for St. Mark's to better serve as a spiritual resource.



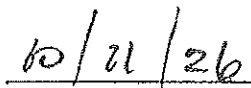
Rector



Date



Senior Warden



Date

MMR Consultant

Date

Saint Mark's Statement of Activities

Year to date - 9/30/2026

Yr is 75.0%
Complete

	<u>This Year to</u> <u>date</u>	<u>Last Year to</u> <u>date</u>	<u>2026</u> <u>Budget</u>	<u>%</u> <u>of budget</u>	<u>Comments</u>
REVENUES:					
Member Contributions - pledged	\$396,800	\$369,888	\$472,000	84.07%	Substantially more early pledge payments in 2026.
Plate & non-pledge receipts	49,957	55,592	75,000	66.61%	
Earnings from Investments	57,305	65,735	57,000	100.54%	Tracking ahead of Budget
Rental Income	15,851	14,101	18,000	88.06%	
Other Income	1,398	6,851	1,500	93.20%	
Total Revenue	<u>\$521,311</u>	<u>\$512,167</u>	<u>\$623,500</u>	<u>83.61%</u>	Tracking slightly ahead of budget
EXPENSES:					
Staff & Payroll Expenses	251,863	235,404	\$341,110	73.84%	2026 includes \$4,302 of 2025 lawncare expenses and \$5,410 75th Anniversary expenses
Administration	63,862	60,019	74,500	85.72%	\$7,316 in Boiler repairs in Jan. 2025
Facilities	102,825	99,853	129,500	79.40%	Outreach support increased to \$20,000 in 2026 vs \$18,000 in 2025
Outreach	15,001	13,500	20,000	75.01%	Increase in 2026 Share to \$72,526
Diocesan Mission Share	52,220	46,035	72,526	72.00%	
Christian Formation	2,081	1,947	3,800	54.76%	
Fellowship & Hospitality	2,736	2,192	3,400	80.47%	Timing of purchases
Member Care					
Music	2,915	5,925	10,025	29.08%	
Stewardship					
Worship	1,353	1,916	2,925	46.26%	
Total Disbursements	<u>\$494,856</u>	<u>\$466,791</u>	<u>\$657,786</u>	<u>75.23%</u>	Overall on budget
Net Income (deficit)	<u>\$26,455</u>	<u>\$45,376</u>	<u>(\$34,286)</u>		

ST MARK'S BALANCE SHEET AS OF SEPTEMBER, 2026

ASSETS:	30-Sep 2026	30-Sep 2025
Current Assets:		
First Merchant's-Checking	77,899	133,342
First Merchant's- Money Market Acct	<u>331,980</u>	<u>65,408</u>
Cash and Cash Equivalents	409,879	198,750
 Columbus Foundation-Benefactor	168,870	573,505
Columbus Fdn Major Projects	185,843	177,955
Endowment Fund-ECF	434,952	399,416
Prepaid Expenses	10,483	5,782
Other	1,562	12,300
Total Current Assets	1,211,589	1,367,708
 Long-Term Assets		
Furniture & Fixtures- net	14,461	16,481
Computer and Office Equipment net	7,874	22,075
Capital lease Copier net	2,053	3,813
Landscape/Signage net	4,849	6,236
Building net	1,487,867	1,571,599
Constr In Progress	867,901	-
Land	58,570	58,570
Collectibles	<u>15,556</u>	<u>15,556</u>
Total Long-Term Assets	2,459,131	1,694,330
 TOTAL ASSETS	<u>3,670,720</u>	<u>3,062,038</u>
 LIABILITIES AND FUND BALANCES:		
LIABILITIES:		
Accounts Payable	7,544	9,958
Accrued expenses	4,702	-
Copier Lease Liability	1,157	2,851
 GENERAL FUNDS	11,786	11,242
MEMORIAL /GIFT FUNDS	22,661	31,072
MUSIC FUNDS	84,338	70,011
STAFF FUNDS	9,286	3,988
MAINTENANCE FUNDS	248,290	248,290
 PROPERTY/PLANT/EQUIPMENT FUNDS:		
Capital Campaign Collections	1,174,907	441,953
Landscaping & Gardens	2,743	2,743
Property Fund	<u>2,380,882</u>	<u>2,380,882</u>
PROPERTY/PLANT/EQUIPMENT FUNDS	3,558,532	2,825,578
 Endowment Fund-Restricted	392,106	392,106
Other Operating Fund Balance	(669,682)	(533,058)
 TOTAL LIABILITIES AND FUND BALANCES	<u>3,670,720</u>	<u>3,062,038</u>

Status of the Capital Campaign September 2026

	2025	YTD 2026	Campaign To Date	% Collected
Pledges to date:	\$1,568,594			
Collection of Pledges to date:	\$717,516	80 Pledges	\$477,582	\$1,195,078 72%

Expenditures to date:

Campaign Expenses	\$12,627
Deposit to cover detailed proposal	\$17,500
Payment for Nursery & Nartrex HVAC	\$14,375
	\$44,502

HVAC System progress payment	\$581,320
Progressive Roofing	69,098
SteepHUSA	221,170

Campaign to date spending	\$916,090
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