

## **St. Mark's Vestry Minutes**

**November 4, 2025**

**7:30 PM**

**Attendance:** Cheryl Boop, Steve Brindza, Kevin Fix, Phil Glandon, Bill Lange, Ted Meyers, Jody Porreca, Alex Reed, Dan Verilli, John Wilson, Park Zimpher, Vicki Zust

**Digital Attendance:** Dwight Anstaett, Michael Bowman, Norm Jones, Melanie Tepley

**Not Present:** Mary Beth Smith

**Welcome and Opening Prayer: Vicki Zust 7:30 PM**

**Call to Order: Cheryl Boop**

### **1. Approval of Previous Meeting Minutes:**

- i. Minutes were corrected. A question about the role of the treasurer position was addressed. Clarification was added. Change "congressional" to "congregational". Minutes approved as amended.

### **2. Reports:**

#### **i. Rector's Report: Vicki**

- a. Thank you to all who made the Fall fest happen. People had a good time. We made somewhere between \$950 and \$1,000.
- b. We made over \$2,500 on the Penn State tickets.
- c. St. Mark's with many other Upper Arlington groups have formed a coalition to respond to the SNAP debacle. They met last Wednesday. The UA community foundation can use their community fund to enable the purchase of grocery store gift cards. Those who wish to help can donate to the community foundation. This will help to make up for the shortfall in SNAP benefits. People will show their SNAP card and proof that they live in UA. They have a list of resources for those who can't get the UA benefit. We have the funding to cover all the UA SNAP recipients for a month and a half. People seeking help who are not UA residents will be assisted in finding programs set up for them. Those who wish to help are welcome to donate to the UA fund. We will not be setting up a food pantry at St. Mark's as we are not the best way to facilitate assistance. School free and reduced lunch programs have the funds to last through the calendar year. Call your representatives.
- d. Diocesan convention, Friday November 14-15. Vicki will be in Cincinnati from Thursday through Saturday.
- e. Praise to the St. Mark's musicians for their evensong and Sunday worship.

#### **ii. Senior Warden Report: Cheryl**

- a. Cheryl went to College for Congregational Development. It was a good, interesting day. It was helpful in focusing on where to move forward.
- b. Cheryl is looking for Vestry candidates.

#### **iii. Junior Warden Report: Kevin**

- a. The railings outside are newly painted. The total bill was a little over \$8000
- b. The brushes under the doors have been replaced at a cost of \$800.
- c. The last of the deep cleanings is scheduled this month.

#### **iv. Treasurer's Report: Phil**

- a. Phil went over his report.
- b. We have been ahead of revenue all year long. It is starting to catch up, so that we will end up on target for the budget.

### **3. Discussion Items:**

#### **i. Capital Campaign**

- a) Numbers - 77 pledges \$1,644,000 we have already collected a large part of it. We will probably not make \$2,000,000, but we will be able to do a lot of the projects.

- b) In the next two years of stewardship campaigns, we will include the opportunity to give to the capital campaign as well. As we go through the three-year period, there will be opportunities for new people to get involved.

**ii. HVAC Contract**

- a) The first part of the project to be done is the replacement of the system in the Narthex. Once we give the go-ahead, it should take about two weeks to complete. It should be done this calendar year, so that we will have heat in the bathrooms this winter. This part is about \$14,037. If we need extra funds, there are funds we can pull from.
- b) We are doing this part separately from the other HVAC repairs because we need it done first. It is still part of the Capital campaign. It could be paid for with the capital funds or from other funds available in the parish.
- c) Moved and seconded to approve the Narthex replacement. Some questions were entertained. Approved unanimously.
- d) The second part includes the boiler downstairs. It will be replaced by two boilers. Two rooftop units will be removed and replaced, over the education wing and parish hall. All other systems in the main building will be updated. Kevin outlined all the steps that are included in the bid.
- e) Total estimate is \$989,275. We have already paid \$35,000. It will not be done all at once but will not be spread out too far either.
- f) Kevin recommends we move forward with this. It is moved and seconded. Discussion followed. Approved unanimously.

**iii. First Look at Draft Budget**

- a) First look at the draft budget. It is a conservative income line, holding the stewardship line the same. With the Capital campaign it could be lower, but new pledges could make it higher.
- b) Vicki went through expenses.
- c) Phil pointed out that our maintenance expenses will probably go down due to our new HVAC equipment.
- d) Since Phil is retiring, we have budgeted for a bookkeeper, who does not need to be a church member, but a church member will do the oversight as the treasurer.
- e) The Vestry is instructed to go over this and come next month with questions and observations.

**iv. Stewardship (Norman and John)**

- a) Letters went out yesterday with a pledge card and a QR code so that you can pledge online. The website has a stewardship page. There will be speakers the next two Sundays, then the completion of the stewardship drive. Follow-up letters will be sent as needed.
- b) There will be stewardship packets in the back of the church for those who did not get one in the mail.

**v. Vestry Recruiting**

- a) Cheryl is talking to a few prospects. Kevin also has approached a few people. Vicki will add this to the Sunday announcements.

**vi. Advent Wreath Making**

- a) November 30<sup>th</sup> in between services. The flower guild has ordered the greens. All supplies are available.

**vii. Lessons and Carols Reception (Norman, Mary Beth and John)**

- a) It will be held December 7<sup>th</sup>. Plates, cups and napkins have been ordered. Flowers are taken care of.

**viii. 2025-2026 Program Year Goals:**

- a) Capital Campaign and website have been discussed

**4. Open Discussion: Parking Lot Issues**

Cheryl is excited about the Saints bracket. The choir has no more chairs for new singers. (The choir has grown!) Complements on the memorial garden.

**5. Blessing and Adjourn:** Meeting Adjourned at 8:56