

St. Mark's Vestry Minutes

April 1, 2025

7:30 PM

Attendance: Dwight Anstaett, Michael Bowman, Steve Brindza, Kevin Fix, Phil Glandon, Norm Jones, Bill Lange, Ted Meyers, Jody Porreca, Alex Reed, Mary Beth Smith, Melanie Tepley, Dan Verrilli, John Wilson, Park Zimpher, Vicki Zust

Digital Attendance: Cheryl Boop, Emily Rozmus,

Not Present:

Welcome and Opening Prayer: Vicki Zust: 7:30

Call to Order: Kevin Fix 7:31

I. Approval of Previous Meeting Minutes

Moved to approve, seconded and approved.

II. Reports:

i. Rector's Report: Vicki

- a) There is a lot going on in the next few months, Holy Week is coming.
- b) Deep Spring cleaning is scheduled. Then Saturday, the 12th is our workday.
- c) AARP tax services will be here Wednesday of Holy Week, then they will be out. They will be out during Holy Week services. Easter is the 20th.
- d) There will be a wedding of our two refugee women from Columbia. The reception will be in the parish hall. All are invited.
- e) Third weekend in May – Artisans fair. We expect 1,000 or so people here. Our CRIS partners will be here.
- f) Regional vestry day is the next Saturday. All the Vestries will be represented and as many of our members as can come need to be here.
- g) Sunday, the 18th, the bishop is coming. She will be here for all 3 services and the Children's evening song. She is coming for confirmation, and reception into the Episcopal church. She will want to meet with as many Vestry members as possible. This will happen after the reception. She will meet with the confirmands between the two services. If any one has concerns they may bring it up with her.
- h) June 8, Pentecost picnic and UA Pride.
- i) June 15th: Last choral service and then summer is here.
- j) Vicki will be on vacation from July 7 – 28.
- k) The Farmer's Market starts mid-May. We are in partnership with the city and the Tremont Center.
- l) Parking signage is wrong on Dorset. Handicapped parking should only be on Sunday. It will be fixed. They are supposed to remove the signs on the grass.
- m) The mailing for Easter will be going out soon to 3300 households. This is with St. Patrick's Church. The message will also appear on social media. The bishop is picking up half of the expense. There will be one more round in the fall. At that point we will evaluate the success of the venture and see if we will do it again.

ii. Senior Warden Report: Cheryl

- a) There are more new people coming.
- b) Brenda's memorial gift will be donated to CRIS.

- c) Some people are missing the Lenten soup and bread and the compline from previous years.
- d) There were 13 women in attendance at the first women's group dinner at Rusty Bucket. This will be a monthly event.
- e) Pub theology will return to Littleton's in the summer.
- f) Vicki will order vestry pins for name tags.
- g) Keycards for church entry. Did everyone get one? Vestry members can have one if they want one. Talk to Melanie in the office if you want one.
- h) Of the 4 red doors, the one closest to the parish side is open during the day from Monday through Friday.

iii. Junior Warden Report: Kevin

- a) HVAC: Air Force One is putting together a plan within the next week that will feed into the capitol campaign. The biggest concern is the narthex during the cooling season.

iv. Treasurer's Report: Phil

- a) Phil went through the February 28th report and how to read it.
- b) Question about boiler repair. Is the recent repair done on the boiler the last repair we will need before the capitol campaign? We hope that we have done the last boiler repair before the capitol campaign, but do not know that for sure. We have not replaced the furnace that does the narthex. We hope we can get along without it until we can replace rather than repair it.
- c) Treasurer's report moved and seconded for approval. Approved by voice vote.

III. Discussion Items:

i. Review of 2024 – 2025 Program Year Goals

- a) How we get newcomers engaged; We have average Sunday attendance at 150 since January. Our congregation is good at welcoming new people. It is happening organically now, but as we grow, it will need more thought and planning. Systems need to be set up to identify and engage new people.
- b) Moving the website to the updated platform. This will happen after we get through the spring busy schedule. We will find a web designer to build the new foundation. We want to reduce the number of clicks it takes to navigate the site. It will still be free to us, as it will be on the diocesan server.
- c) Children's formation program – is beginning to grow. We depend very heavily on the current leaders, but will be empty nesters soon and we need to think about transitions.

ii. Capitol Campaign Case Statement and Schedule

- a) Looked at the most up to date draft of the Case statement.
- b) Went through the priorities based on a 2-million-dollar goal. This was adjusted down from 2.5 million, which might be an overreach. Also, what could be added if we do exceed the goal. Applying for grants will precede asking for money.
- c) Finalize the summary by April 12th. Vicki and Phil will approach major donors after Easter. Through the summer the committee will approach secondary tier of donors. Third, commitments from the vestry. September 7 is the goal to kick off the congregational campaign. All Saints Sunday will wrap up the congregational campaign and kick off the stewardship campaign.

iii. Spring Workday – April 12 (Bill and Mary Beth)

- a) Messaging is out in the bulletin, the Epistle and on Sundays. A list of projects has been made; supplies have been ordered. Good interest from different groups of people. Deep cleaners are coming the Thursday before.

- iv. **Easter Egg Hunt: April 20 (Melanie and Alex)**
 - a) Easter eggs are stuffed and ready; the sign-up sheet is up. They need people to help hide the eggs.
- v. **Artisans Fair – May 3 (Kevin, John and Mary Beth)**
 - a) We are in the preliminary stages. There are instructions from last year to help guide set-up etc. Melissa from CRIS and Vicki are putting together the lists of artisans and determining what assistance is needed, such as interpreters. Jobs are being assigned, (who will handle the money, help the artisans etc.)
 - b) There is a speaker for the patio, the food trucks are booked, also dancers and musicians.
 - c) The St. Mark's planners will have another meeting before June.
- vi. **Regional Vestry Day – May 10 (Cheryl and Park)**
 - a) Vicki will put in a lunch order from Panera and there must be a lot of coffee. Everybody who can attend from our Vestry needs to be acting as hosts.
 - b) We don't have an exact number of attendees, but it is usually around 100 members.

IV. Open Discussion: Parking Lot Issues

- i. Ted said the first aid kits need to be updated. Supplies are dwindling. Vicki will order supplies.
- ii. Could there be a photo included with the announcements of members who have passed on. If one is available, yes.
- iii. Friday night is the Fior Angelico concert at the Cathedral. 7:00 is pre-concert talk, 7:30 is the concert.
- iv. Grand opening of the community center is Sunday at 4:00 PM

V. Blessing and Adjourn: 8:56 PM

Addendum: The vestry approved an update to the capitalization policy by email vote on April 17, 2025. The amendment to the policy was discussed at the February 2025 meeting and the amended policy circulated by email in April.