

St. Mark's Vestry Minutes
February 4, 2025
7:30 PM

Attendance: Dwight Anstaett, Martha Belury, Cheryl Boop, Michael Bowman, Kevin Fix, Betsy Gillespie, Phil Glandon, , Norman Jones, Barb Keyes, Anna Markwardt, , Park Zimpher, Vicki Zust

Digital Attendance: Jody Porreca, Ted Meyers, Bruce Johnson

Not Present: Steve Brindza, Brenda Hammersley

Welcome and Opening Prayer: Vicki Zust

Call to Order: Cheryl Boop : Senior Warden 7:29

I. Approval of Previous Meeting Minutes (December, 2024)

Moved, seconded and approved

II. Reports:

i. Rector's Report: Vicki

- a) We are set for the annual meeting. The annual report is prepared and copied. We have gifts for the retiring vestry members. Copies of the emergency brochure are ready.
- b) Brenda Hammersley is home on hospice care. Keep her in prayer.
- c) Gary Garber's 80th birthday is Saturday. Vicki is asking for birthday cards to be sent. His address is in the news.
- d) The advertising project with St. Patrick's seemed to generate a good response. We had 50 more people at our 5:00 Christmas Eve service while our 11:00 service stayed the same. St. Patrick's also saw an increase in their attendance. We will do it again for Easter.
- e) Vicki discussed the process for becoming ordained. We have been assigned an intern who is in the second year of the diocesan discernment program. Vicki is looking for groups of people to work with the intern. They will meet once every two weeks until August. John Wilson is starting into the discernment phase by going to Explorers Day to begin the process of discernment. Vicki will need two groups of about four people each to meet once a month with these candidates to reflect with them. The woman who is doing her internship is coming from Mechanicsburg and will start relatively soon. That group will meet about every three weeks and will be done in August. John's group may or may not decide to go, but if he does, it will start during April.
- f) Vicki needs a place for her water glass near her chair on the altar. She wants to get a table with a drawer. She is going to spend \$75 to get one.
- g) ICE is now permitted to enter places of worship. Vicki has a plan and a lawyer. That is all Vicki is saying for now.

ii. Senior Warden Report: Cheryl

- a) Interesting couple of months. People are coming possibly because of Bishop Budde's sermon. Cheryl says we are welcoming without being smothering.
- b) Our diverse community is a draw.

iii. Junior Warden Report: Kevin

- a) The boiler had routine maintenance \$7,300. The system is very old.
- b) The furnace in the narthex has a crack in it, so it has been taken offline. We've been using space heaters and extending the radiator heat to mitigate the situation. It may be best to wait until we replace the whole system rather than fix that one part.

- c) Last week there was an issue with the skylight in the sanctuary. It is not related to the work that was done last year. It was caused by ice. It needs to be repaired. The quote is \$9,300. This is not part of the Capital Campaign.

iv. Treasurer's Report: Phil

- a) Phil explained the budget.
- b) We expected to have a deficit for the year, and instead we are in the black.
- c) We exceeded our pledge contributions.
- d) The Diocese returned about \$20,000 to us from their assessment, as they received more than they needed., This is very unusual.
- e) We need to change our capitalization policy. In it, we determine what is an expense (for repair) and what is a permanent improvement. Currently we are using \$1000 as the figure for a three-year useful life. The amount is too small. Phil recommends changing it to \$10,000. The proposed change will be sent out by email for a vote.

III. Discussion Items:

i. Parochial Report

- a) This is required to be filed by national canon with the diocese for data for their IRS reports.
- b) Our average in person attendance on Sunday is 138. This looks like no change from last year, but that's because in the previous year, Christmas Eve was a Sunday.
- c) Online attendance is 55.
- d) Vicki highlighted a few new things that were asked.
- e) Phil reported that the financial part of the form is easier to fill out now.
- f) Motion to approve, seconded and passed.

ii. Capital Campaign Feasibility Report

- a) Betsy and Bruce have agreed to stay on the campaign committee.
- b) There was a meeting to go over the Horizon Stewardship survey results. There were not as many responses as they had hoped for, but enough. There was a total of about 30. Responses were positive. Most of the responses found the plan exciting and that it will help to move the church forward.
- c) Recommended that we lower the goal to 2,000,000. Also, we need to be clear as to what the priorities of the projects are.
- d) The campaign will be very transparent.

iii. Annual Meeting – vote counting and lunch help

- a) 5 candidates for five slots. 4 for three-year terms, and one for one year term. All the candidates are OK with taking the one-year term. The one with the fewest votes will serve for one year and can run again next year. Two vestry members volunteered to count the votes.
- b) Lunch will be Canterbury choir subs and chips. Barb will help Michael with the lunch.

iv. Evensong Reception- March 2 – Steve and Norman

- a) Just set up the sign-up sheet.
- b) We have to recruit people for the food.

IV. Thank you to Anna, Barb, Bruce, Betsy and Martha Round of applause for all their work.

V. Open Discussion: Parking Lot Issues

- i. Vicki got a good Yelp review. "Approachable sermon"
- ii. Question about designated funds: should they be used for some of these larger expenses. It is questionable to go into our reserves. We would only do that if we have to.

I. Blessing and Adjourn: 8:50 PM