

# SAINT MARK'S EPISCOPAL CHURCH

## Vestry Meeting September 7, 2021

**Present:** Cheryl Boop, Mark Drew, Rachel Dwyer-Markwardt, Anice Ellis, Phil Glandon, Judith Grant, Barbara Hyre, Jay Iams, Julia Johnson-Davis, Marilyn Karl, Henry Markwardt, Bill Mayr, Irina Reed, Roman Skoracki, Leslie Winters, Rev. Vicki Zust

**Absent:** Sam Slee

The meeting was called to order with a prayer at 7:30 pm by Rev. Vicki Zust.

**MINUTES** of the July and August meetings were distributed. Upon **motion**, **seconded** and **passed**, the minutes were approved as written.

### **FINANCIAL REPORT**

Phil Glandon gave a summary of the financial reports. The annual audit is complete. Saint Mark's PPP loan has been forgiven. Revenue is above what had been budgeted for. Expenses are below budget, partly because we budgeted for almost twice as much as was spent on the new Rector search.

It was **moved**, **seconded** and **passed** that the report be accepted as presented and filed for audit.

### **DISCUSSION AND ACTION ITEMS**

*Minutes on Website* – Mark Drew indicated that future minutes of Vestry meetings will be published on the Saint Mark's website. There will be a note in the Epistle to let the parish know the minutes are out there. A question was raised about all the ministry team reports that are distributed with the Vestry agenda each month; should these reports be published on the website, too? It was decided that if the reports are not mentioned in meeting, they won't be referenced in the minutes or published on the website.

*Book for Vestry* – Vicki is going to purchase copies of the book *Invite Welcome Connect* for Vestry members. Vestry will begin to discuss how to implement the ideas in the book at future meetings.

*Labor Day Bake Sale* – Vestry extended its thanks to Julia Johnson-Davis for the success of the bake sale.

*Facility Issues* – There were lots of repairs to the facility last month. Leslie Winters expressed concern that the facility budget hasn't grown in the last 14 years and wondered if we need to find a way to make facility repairs and maintenance a part of the stewardship campaign? For example, does the parish know that the boiler will need to be replaced eventually and that the roof is complicated and prone to problems? Phil reminded Vestry that they can't just look at the income statement to see what has been spent on facilities. Significant expenditures on the facility have been made from the Trinity Guild and other funds.

*Stewardship Campaign* – Julia and Vicki gave an update on the schedule for the October campaign. Letters will be mailed on the 2<sup>nd</sup> and there will be a teaser during the services on the 3<sup>rd</sup>. The official kick off will be on the 10<sup>th</sup>. We will have a speaker from the parish on the 17<sup>th</sup>, and the 24<sup>th</sup> will be ingathering Sunday. The pledge card will be changed up a bit; contributions of time and talent will be on the second side. Work is being done now to check the parish mailing list to make sure it is complete.

*Vestry Retreat* – Vicki and Mark asked Vestry to save Nov 6<sup>th</sup> for the next Vestry Retreat. The retreat is being envisioned as an extended work session rather than a team building opportunity. The proposed Vestry

Covenant is one agenda item. If anyone has access to a good place to hold the meeting, please email Mark and Vicki.

*Timing of Gatherings* – Cheryl Boop mentioned that, due to Covid restrictions, some parishioners were able to join small group activities they were previously not involved in. Now that we are going back to a more normal schedule, people are once again finding that they can't attend. Cheryl wondered if it would be possible to try varying the times of meetings or continuing to offer Zoom access to be more inclusive? Vicki suggested that this be a topic for the upcoming Vestry Retreat, recognizing that working people, people with kids, and retired folks all have different scheduling needs and no time will work for everyone.

*Christmas Pageant* – Roman Skoraki asked if Saint Mark's is planning an in-person Christmas pageant this year? In-person or virtual will depend on when the vaccine is approved for children under 12. Roman felt that it would be important to promote that Saint Mark's is being very responsible and is a safe place for kids. Formation for kids will start outside while the weather is nice.

*Reimbursement Requests* – Phil reminded Vestry to help Gloria Wylie with reimbursement requests for expenses incurred on behalf of the church. Phil asked that everyone please fill out the request form and include name, account number, and who approved the expense.

*Vestry Recruitment* – Vicki wants to spotlight outgoing vestry members as a way to thank them for their service and to help recruit their replacements. Vicki also suggested we invite prospective Vestry members to come to a meeting in October or November to see what it's like to serve on Vestry.

## **UPCOMING**

September 11<sup>th</sup> – Vicki spoke with a reporter from The Dispatch about the special service to be held on Sept 11. A mention will appear in the newspaper.

October 3<sup>rd</sup> – The blessing of the animals will happen during the 10:30 service as usual, and the community will be invited to get pet blessings on the front lawn after the service. Pictures of pets and stuffies will be welcome!

Celebration of New Ministry (Installation) – Mark is working with the Diocese to coordinate with the Bishop's schedule.

Taizé Service – Vicki has this type of service on the radar, but a date has not yet been selected.

There being no further business, the meeting was adjourned at 8:45m with a prayer and blessing led by Vicki.

Respectfully Submitted,



Barbara Hyre